

Avaya CallPilot® Alternative Command Interface Quick Reference Card

Main Menu

Welcome to Avaya CallPilot. Most of the features and commands in the CallPilot Alternative Command Interface are similar to your previous messaging system. For your assistance, voice prompts guide you whenever you pause, and Help is always there when you need it.

Some CallPilot features are not available in the Alternative Command Interface. To print faxes, maintain Distribution (Group) Lists, record Internal and Temporary Greetings, or set up Remote Notification (Paging), log in to CallPilot.

Mailbox Options **1, 6**

Password	2
Operator Assistance #	5
Recorded Name	8

Greeting **4**

Record	Record greeting
Review	2, 2
Accept Recording	#

Play Messages **5**

<p>Playback commands (during a message):</p> <table border="0"> <tr> <td>Go Back</td> <td>2</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">1</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">2</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">3</td> </tr> <tr> <td>Go Back to Start/Re-play</td> <td>2, 2</td> <td colspan="3" style="text-align: center;">Go Back</td> </tr> <tr> <td>Go Forward</td> <td>4</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">4</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">5</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">6</td> </tr> <tr> <td>Pause/Resume Playback</td> <td>*</td> <td colspan="3" style="text-align: center;">Go Forward</td> </tr> <tr> <td>Go to End</td> <td>#</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">7</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">8</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">9</td> </tr> <tr> <td></td> <td></td> <td style="border: 1px solid black; padding: 2px; text-align: center;">* Pause/ Resume</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">0 Help</td> <td style="border: 1px solid black; padding: 2px; text-align: center;"># Go to End</td> </tr> </table>	Go Back	2	1	2	3	Go Back to Start/Re-play	2, 2	Go Back			Go Forward	4	4	5	6	Pause/Resume Playback	*	Go Forward			Go to End	#	7	8	9			* Pause/ Resume	0 Help	# Go to End	<p>Respond commands (during or after a message):</p> <table border="0"> <tr> <td>Re-play Message</td> <td>2, 2</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">1</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">2, 2</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">3</td> </tr> <tr> <td>Delete (Erase)</td> <td>3</td> <td colspan="3" style="text-align: center;">Message Options Re-play Message Delete</td> </tr> <tr> <td>Save</td> <td>7</td> <td colspan="3"></td> </tr> <tr> <td>Envelope (Time stamp)</td> <td>8</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">4</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">5</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">6</td> </tr> <tr> <td>Forward</td> <td>1, 3</td> <td colspan="3" style="text-align: center;">Next Message</td> </tr> <tr> <td>Call Sender</td> <td>1, 4</td> <td colspan="3"></td> </tr> <tr> <td>Reply/Reply to All</td> <td>1, 7</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">7</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">8</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">9</td> </tr> <tr> <td>Next Message</td> <td>5</td> <td colspan="3" style="text-align: center;">Save Envelope</td> </tr> <tr> <td>Previous Message</td> <td>1, 5</td> <td colspan="3"></td> </tr> <tr> <td>First New Message</td> <td>1, 9, 1</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">*</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">0</td> <td style="border: 1px solid black; padding: 2px; text-align: center;">#</td> </tr> <tr> <td>First Saved Message</td> <td>1, 9, 2</td> <td colspan="3" style="text-align: center;">Help</td> </tr> </table>	Re-play Message	2, 2	1	2, 2	3	Delete (Erase)	3	Message Options Re-play Message Delete			Save	7				Envelope (Time stamp)	8	4	5	6	Forward	1, 3	Next Message			Call Sender	1, 4				Reply/Reply to All	1, 7	7	8	9	Next Message	5	Save Envelope			Previous Message	1, 5				First New Message	1, 9, 1	*	0	#	First Saved Message	1, 9, 2	Help		
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Compose/Send Messages **6**

Record	Record your message
Review	2, 2
Accept Recording	#
Address (one or more addresses)	Enter destination number, press #
Acknowledge (Confirm)	End address list with a final #
Private	4 " " "
Urgent	6 " " "
Send	# " " "

Exit/Disconnect **9**

Help **0**

Return to Main Menu **#**

Please note that some of the features listed above may not be available at your mailbox. Ask your administrator for details.

